



Lou Ann Texeira
Executive Officer

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June 10, 2009 (Agenda)

June 10, 2009
Agenda Item 10

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Contract Amendment with Burr Consulting

Dear Commissioners:

RECOMMENDATION

Authorize LAFCO staff to execute a contract amendment with Burr Consulting to extend the term of the contract from June 30, 2009 to December 31, 2009 in order to complete the Fire and Emergency Medical Services and Reclamation Services Municipal Service Reviews (MSRs) and sphere of influence (SOI) updates.

DISCUSSION

The Commission's work plan for completing the State mandated MSRs/SOI updates provides for a combination of baseline and second round reviews, including countywide, sub-regional and agency-specific reviews. Contra Costa LAFCO is using a combination of consultants and LAFCO staff to complete the MSRs.

In August 2008, following a formal bid process, the Commission approved a contract with Burr Consulting to prepare the countywide Fire and Emergency Medical Services and Reclamation Services MSRs and SOI updates.

To date, Burr Consulting has finished most of the work on the Fire and Emergency Medical Services MSR with the exception of preparing the final report. Work on the Reclamation Services MSR is well underway with release of the Public Review Draft report on May 20, 2009.

We are finding that the level of detail and analysis needed in the MSRs is greater than anticipated given the complexity of issues we are discovering. In addition, the Commission recently formed a Fire Committee to review governance structure and SOI options in greater detail. These factors have resulted in the need for additional time to complete the MSRs/SOI updates.

It is proposed that the Commission approve an amendment to the contract with Burr Consulting to extend the term from June 30, 2009 to December 31, 2009.

FINANCING

This is a time only amendment and has no financial impact.

Please contact the LAFCO office if you have any questions.

Sincerely,

Lou Ann Texeira
Executive Officer

c: Beverly Burr
County Auditor-Controller